

➤ **Formalities:-**

1. Candidates shall apply online portal (hppmc.in/ Apply Now) for fresh registration / renewal of registration. Manual registration / renewal shall not be accepted.
2. Candidates are advised to go through the all sections carefully before applying for registration/ renewal. Incomplete application forms would not be considered for registration. All form to be filled in Block Letters/ Capital Letters.
3. Once the candidate has applied for registration. After a successful registration, candidate would receive an automated email and SMS from Council. Candidate shall be asked to come to the Council office with the following original copies for further verification and finalization of registration process.

➤ **Essential Documents required for the registration of Paramedicals with the Council.** **All Original documents scanned or digital image or digital image of your signature as jpg.**

1. Matriculation
2. 10+2 (As per R&P rules of HP)
3. Himachali Bonafied
4. Degree / Diploma with Mark sheets (Recognized university/ institutions by UGC/ Health Department State Governments where the institution exist and paramedical qualification as per R&P rules of HP.
5. Batch Certificate (Duration of session/ Regular Mode) by the concerned Principal/ In-charge of the University / Institution.
6. Practical training certificate issued by the hospital where the candidate has imparted 6 months practical training minimum 50 bedded Multispecialty Hospital.
7. Affidavit (Verified by Notary/Executive Magistrate) (as per the specimen prescribe by the Council)
8. One Passport Photograph attested by the Principal of the concerned University/ Institution (attached with online application form). Photograph should be colored and saved as jpg. Pdf format (size 100 kb)

9. One Passport Photograph should be colored and saved as jpg. Pdf format (size 100 kb).
10. Registration Fee to be paid through online mode after approval.

Renewal

1. One Photograph should be colored and saved as jpg. Pdf format (size 100 kb).
2. Scanned digital image of your signature as jpg.
3. Scanned digital image of alive certificate verify from Pradhan / Councilor/ any Gazette officer.
4. Scanned digital image of registration certificate of HP Para Medical Council (Both side).

Specimen of Affidavit

AFFIDAVIT

I, _____ S/o, D/o _____ aged _____ years R/o Vill. _____ P.O. _____ Tehsil _____ Distt. _____ do hereby solemnly affirm and declare on oath as under:

1. That I have done _____ year Degree/ Diploma in _____ in the session of _____ under Roll No. _____ Sr. No. _____ from the university/ institute of _____. The university/institute is recognized by _____.
2. That I do hereby verify that the said Diploma/ Degree has been imparted through Regular mode/ Distance Mode _____.

That I do hereby verify that the contents of this affidavit 1 & 2 and all submitted documents are true to the best of my knowledge and belief.

In case any contents of this affidavit found wrong by the Council shall have an authority of the cancellation of my registration as Degree/ Diploma in _____ with the Council.

Deponent

Verification:-

I, the above named deponent, do hereby verify that the contents of my above affidavit are true and correct to the best of my knowledge and belief. No part of it is false and nothing material has been concealed there from.

Verified at _____ on this _____ day of _____

Deponent

